

Nicole P. Dennis

1705 Woods Dr.
Metairie, LA, 70001
504-835-7656
napd@xocomp.net
napd.xocomp.net

TECHNICAL SUMMARY

Software: Microsoft Word, Microsoft Excel, Lotus, Oracle Energy Applications, Microsoft Access, Visio, Microsoft FrontPage, Cold Fusion, Version Manager.

Programming Languages: SQL, PL/SQL, Visual Basic, C.

Training: Oracle 8 Database Administration, Oracle 8 Backup and Recovery, PL/SQL, Discoverer, Developer 2000 Report Builder, Oracle Alerts,.

EXPERIENCE

XOCOMP, LLC, Metairie, LA

02/2000 – Present

Computer Consultant

Design reports using Crystal Reports for software created by XOCOMP for clients.
Design and maintain web sites using FrontPage 2000. Billing, payroll and office management.

BEPCO, L.P.

Engineer Assistant

Maintained the daily production for various wells using Excel Spreadsheets.
Prepared and processed allocation reports for production reporting. Prepared and submitted federal and state reports for the wells. Helped with Technical Support when needed.

Oracle Corporation, Houston, TX

07/1998 – 02/2000

Staff Consultant

Designed documents for the conversion of a Client's legacy system to Oracle Energy Applications.
Designed interface documents for Client applications.
Helped the functional team with the pilot for Oracle applications.
Trained users on how to use the Application

Avondale Shipyards, Avondale, LA

10/1997 - 07/1998

Web Master

Designed and Maintained Avondale's Intranet and Internet site using Cold Fusion.
Designed Avondale's intranet to pull information from the database.
Designed the help desk page on the intranet to track requests.

Designed the Job posting page for HR to add, edit and delete jobs.

CNG Producing Co., New Orleans, LA

03/1991 - 09/1997

Administrative Assistant

Maintained the daily production for various onshore and offshore wells.

Prepared and processed allocation reports for production reporting.

Prepared and submitted federal and state reports for the wells.

Riverbend Hospital, Metairie, LA

09/1989 - 07/1990

Data Entry/Admit Clerk

Enter patients billing information. Admitted patients to the hospital.

EDUCATION

Tulane, New Orleans, LA

05/1998

BS Computer Information Systems